

## **Varsity Club Sports Board Guidelines**

Without the support of our varsity club sports parent boards, our programs would struggle to exist. We appreciate the parents that volunteer to serve on these boards. To assist board members of our varsity club sports we have developed the following guidelines to help define roles and responsibilities. Our parent boards and athletic department must work together to ensure that our programs and our student athletes have a positive season and experience.

### **Responsibilities of the Varsity Club Sports Parent Boards**

- Develop the varsity club sport budget.
- Keep all program funds in a Saline Schools' activity account.
- Work with the coaches on setting their salary.
- Set the team fees.
- Collect team fees.
- Organize parent meetings and election of board members.
- Work with coaches to organize program fundraisers.
- Work with coaches to organize promotion events for the program.
- Work with coaches to purchase program equipment.
- Work with coaches to organize and run program events.
- Work with coaches to hire and pay game officials.

### **Responsibilities of the Athletic Department**

- Schedule contests and develop practice schedules.
- Reserve the facilities for practices and contests.
- Organize practice format and drills.
- Select student-athletes for the team.
- Discipline athletes according to Saline Schools' guidelines.
- Develop and maintain team strategy.
- Call all plays during contests.
- Hire coaches.
- Provide professional development for coaches.
- Develop and select the coaching staff.
- Evaluate coaches.
- Discipline coaches.
- Dismiss coaches.

#### ***NOTE:***

***Items that are NOT the responsibility of the Varsity Club Sports Parent Boards:***

*-Team Strategy*

*-Play Calling*

*-Student-Athlete Discipline*

*-Coach Performance Evaluation or Discipline.*

**Varsity Club Sports sponsored by Saline Area Schools:**

Bowling

Crew

Field Hockey (Girls)

Ice Hockey (Boys)

Lacrosse

Water Polo